

COURT CONTROL TASKS

Court Control teams are rostered on for each half of the day's competition.

First shift: 8:30am – 12:00pm

Second shift: 12:00pm til end of play

Each duty team shall provide **3 people** to administer the draw cards and look after the hooters and stopwatch

Court Control teams are to report to the Control Room at the beginning of their shift. The Court Co-Ordinator and/or any member of the Motu Kairangi Management Committee should be recognisable by wearing their official red jackets.

At the beginning of the day:

- Make sure there are two sets of the draw, one for inside the container to record the scores and the other for the noticeboard (grid format draw to go on the noticeboard)
- All scorecards for each round are to be put onto clipboards, making sure the pens work, and then hung up on the board for teams to collect prior to each round starting
- After each round, write results on draw sheets
- Court Control teams are responsible for the balls and bibs lent out to teams. Record team name and school of the borrower and take a bond of \$10, refundable once all equipment has been returned (use the red book to record this information)
- The hooter needs to be 'sounded' by the gates leading to the green courts, ensuring those teams can hear the signal for starting and stopping play

- Set up the timer according to instructions located on the wall in the container
- Sound the hooter to indicate the following:
 - start of every game
 - end of each quarter
 - beginning of each quarter
 - end of every game
- Five minutes before the start of the first round, announce (using the hooter to warn), play will commence in five minutes, allowing the players and umpires to make their way to the courts, giving them time to get uniforms, nails, jewellery, etc. checked, so play can begin promptly
- Ensure the goal posts are turned around in time for the (Year 5) ANZ futureFERNs games (approx 2:00pm).
- Whistles are available to be bought at a cost of \$4.50 each. Court Control is responsible for selling these and placing the money into the container on the desk or to a Motu Kairangi Committee member

At the end of each round:

- Check all the scorecards have been returned
- Enter the scores on the draw provided
- Note in the red book the names of the schools that did not provide a registered umpire

Please ensure that no children are in the container at any time.